

# Autumn A. Carter

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<b><u>Dates</u></b>	<b><u>Work Experience</u></b>
9/08-Present	Stanford Political Psychology Research Group, Research Assistant to Prof. Jon Krosnick Engage in public opinion and consumer market research Analyze survey and survey experiment data Write analysis code using STATA and SPSS software Author papers and design tables to present data and findings Design and implement surveys using Lime Survey software
7/07-9/07	PJ Fitzpatrick Inc., Home Improvement Company, Call Center Representative Assist customers, schedule, and confirm sales appointments
6/07-7/07	PJ Fitzpatrick Inc., Sales Canvasser Generate sales leads and set consultation appointments with individual homeowners

## **Objectives**

Seeking a summer internship with a PR/Communications firm in the Philadelphia area. Looking to use previous research and leadership experience while gaining knowledge of the public relations industry and developing the skills necessary to thrive in it.

## **Extracurricular Activities**

	Forum for American/Chinese Exchange at Stanford (FACES), Stanford University
5/09 - Present	Conference Programming Director – Planned content for two international conferences
10/08 - 5/09	<i>China Brief</i> Newsletter Writer/Editor – Designed and implemented production strategy
5/08 - 5/09	Fundraising Director – Initiated strategy to target foundation donors
9/07 - 5/08	Public Relations Officer – Designed 14-page brochure, organized marketing campaigns
	<i>The Stanford Review</i> , Stanford University
5/09 - 12/09	World Section Editor
12/08 - Present	Senior Staff Writer 2008-2009
9/09 - Present	<i>Fiat Lux</i> Blog Contributor
4/09 - Present	Alpha Delta Phi Co-ed Literary Society, Co-Educational Chair

## **Skills**

Writing (Rhetorical and Analytical) – *Advanced*  
Computers (Specialized): STATA Programming – *Intermediate*, SPSS Analysis – *Basic*, Java – *Basic*; Adobe InDesign 3 – *Intermediate*  
Computers (General): Microsoft Office – *Proficient*, MAC and PC – *Proficient*  
Languages: Chinese (Written and Oral) – *Intermediate*; French (Written and Oral) – *Basic*

## **Scholastic achievements**

Stanford Summer Research College Political Psychology Research Fellowship, 2009  
Stanford Center for East Asian Studies Chinese Language Fellowship, 2008  
Stanford-Peking Intensive Language Summer Program, Second-Year Chinese, 2008  
University of Virginia Jefferson Scholars National Finalist, 2007  
National Achievement McGraw-Hill Scholarship, 2007

## **Education History**

Stanford University, Stanford, CA — Cumulative GPA: 3.7/4.0  
B.A. Candidate in Political Science, Minor: History — June 2011